



CASCADE PROJECTS

An indigenous-owned and controlled company

Job Title:	Engagement Facilitator
Job Type:	One-year contract with opportunity to renew
Location:	Calgary, Alberta
Apply To:	Allison Smith

Cascade Projects

Cascade Projects Ltd. is an Indigenous-owned and controlled integrated solutions company. We assist clients with Indigenous engagement, project management, and multi-disciplined engineering from conception to completion.

We are driven to support the participation of Indigenous communities in economic opportunities that support their social, economic, environmental and cultural well-being. As such, we work with innovative energy companies that aim to meaningfully collaborate with Indigenous communities across Western and Northern Canada.

Cascade is a growing, enthusiast team with backgrounds in energy, public engagement, community development and project management. Our dedicated team provides not only engagement services, but also transparency, respect, trust, listening, and results. As a team, we believe engagement begins before a shovel hits the ground. It begins internally with an organization's understanding, capacity and intention when it comes to Indigenous engagement.

The Opportunity

This role will contribute to our Capacity Building, Indigenous Engagement and Economic Development work, with opportunities to work directly with Indigenous communities across Western Canada. As an Engagement Facilitator, you will be responsible for supporting curriculum design, and be a lead facilitator for our Indigenous cultural awareness training services.

The successful candidate will also support the engagement team in developing engagement plans, regulator information management, strategic planning and working directly with Indigenous communities.

This position is multi-faceted and involves conducting research, problem-solving, writing and communicating effectively.

This role reports to the Manger of Engagement and works closely with our Business and Economic Development Analyst, and the leadership team.

Key Responsibilities

Capacity Building and Curriculum Design

- Design, develop and evaluate curriculum; tailored to clients within the energy industry, and focused on capacity building and Indigenous cultural awareness training
- Collaborate with various teams to design workshops, and online content providing various approaches to adult learning
- Work with local Indigenous leaders and Elders to inform and co-create curriculum
- Lead and facilitate curriculum to businesses and executive leadership in Calgary and across Canada
- Collaborate with the engagement team to execute all project phases, including reporting and monitoring activities

Stakeholder and Indigenous Engagement

- Build relationships with Indigenous communities and clients
- Contribute to the development and facilitation of engagement plans
- Lead the reporting, documentation and assessments for regulatory applications

Indigenous Knowledge Facilitator

- Incorporate culturally appropriate practices relating to Indigenous engagement
- Continue to build internal capacity and provide Indigenous cultural awareness within Cascade

Experience

Proven engagement specialist known for collaborating with diverse individuals and groups, building and maintaining relationships with internal and external stakeholders, and providing practical guidance on strategic engagement planning, facilitation and evaluation.

A strong facilitator in cultural and sensitive content; this content includes Indigenous culture, Indigenous organizations, First Nations, Métis, Urban Indigenous and Inuit groups and communities, including interests, issues and aspirations, as well as historical events relevant to Indigenous people in Alberta including pre-contact, colonization, signing of the historical Treaties and Residential Schools.

The position requires the following skills, experiences and abilities:

- A post-secondary degree in adult education, Indigenous studies, public relations or equivalent
- 5+ years related experience contributing to Indigenous and/or stakeholder engagement projects in Western Canada or related experience
- Exceptional curriculum design, and facilitation skills
- Knowledge of Indigenous cultural, historical and political context in Canada
- Familiarity with regulator processes as they relate to Indigenous consultation in resource development

- Familiarity with stakeholder information management software
- Adobe InDesign skills considered an asset
- Valid driver's license

Compensation and Benefits

Compensation is commensurate upon experience. Full competitive benefits provided upon successful completion of three-month probationary period.

Preference will be given to candidates with Indigenous heritage (First Nation, status or non-status, Metis, Inuit). Candidates chosen for an interview will require 3 references.

To Apply

Please email your cover letter and resume to Allison, at careers@cascadeprojects.ca

Deadline to Apply: February 22nd at 4PM